

Terms of Reference

TwB Support to FCA's Youth for the Future -project

DISTANCE POSITIONS / CAMBODIA

Location	Distance / Online support to the Youth for Future -project activities in Phnom Penh and relevant provinces
Host Organization	Finn Church Aid (FCA) Cambodia Country Office (CAMCO)
Length of Posting	6 months
Date of Deployment	May-November 2022
Number of Positions	1-2
Title of Position	Education Advisor (TwB Distance Expert)

Description of the Project

The Youth for Future -project aims to promote youth participation in Cambodian society. In the project, young people are empowered to be active citizens and play a key role in building social consciousness and critical thinking. The project provides equal opportunities to Cambodian young people, especially young women and youth with disabilities, in various capacity development platforms, to promote their personal and professional development through accessing the resources and coordination in the project. Additionally, concepts such as project management, communications, environmental protection, and partnership building are essential knowledge and skills that young people can access during the project implementation. The project also included Career Guidance and Counselling (CGC) - concept as part of the youth capacity building. Consequently, young people can recognize their life goals and plan career paths and figure out the way forward to achieve them.

Main Tasks May Include

- Plan and conduct online trainings and webinars on selected thematic topics, such as career and education choice, job-seeking skills, creative and critical thinking, project-based learning and project implementation, networking skills, and effective communication to young adolescents participating the project activities.
- Provide online coaching and mentoring to the local team and partner organizations implementing the project, to enhance their capacity building and professional development in the above-mentioned skills.

- Support the project team by providing recommendations and pedagogical advice on techniques, methods, and models used in (virtual) workshops and roundtable discussions, lesson planning, learning activities, etc.

The tasks can be divided between two TwB experts based on their areas of expertise.

Position-Specific Qualifications and Competences

- Master's Degree in Education or related fields
- Strong experience in the field of education *and/or* career coaching, or other thematic areas mentioned in the main tasks
- Background in teaching, guiding, and tutoring young adolescents
- Practical experience in coaching and mentoring is an asset
- Good command of online training and communications tools
- Innovativeness, self-initiative, and ability to work independently
- Cultural sensitivity and intercultural communication skills
- Experience in working with multiple stakeholders, and ability to work collaboratively in a team
- Flexibility to bear the time difference and occasionally unstable data connections
- High level of adaptability as changes of plans might take place on short notice, due to nature of work and local context.
- **In addition, general qualifications, and competencies for all TwB volunteers defined in the TwB webpage.**

The working language in FCA Cambodia is English. The language of instruction in the trainings and webinars is also English. Translation of the materials and interpretation will be provided by a local staff member.

Coordination and Support

TwB Distance Experts report to the CAMCO thematic manager, who also coordinates the experts' tasks. Experts also collaborate closely with their TwB, project team and Country Office staff colleagues at all levels. Education Advisor based in the Country Office provides technical guidance and reflective support and is responsible for the overall coordination of the TwB Expert work in the Country Office. Email and videoconferencing tools (Skype, Teams and Zoom) are used as methods of communication.